

**THIRD YEAR REVIEW OF TENURE TRACK FACULTY
PROGRESS TOWARD TENURE REQUIREMENTS**
College of Business

Contract renewal decisions for untenured faculty are made on an annual basis. A more comprehensive evaluation of untenured tenure track faculty members occurs near the midpoint of the probationary period. Concurrent with the tenure and promotion considerations for the College, the faculty member in his/her third year of service (assuming his/her probationary period is six years) prepares an abbreviated dossier to allow the respective faculty member's progress toward tenure and promotion to be reviewed. The dossier should include a current vita, student teaching evaluations, annual faculty evaluations (including comments by the department head), copies of all journal publications, and other evidence of scholarship including conference papers and manuscripts under review or nearing journal submission. The academic unit's tenure and promotion committee will review the dossier and based upon the faculty member's progress toward tenure and promotion indicate one of the following to the academic unit head: insufficient progress, review again in one year, or sufficient progress.

The academic unit head will review the academic unit committee's recommendation and forward that recommendation, along with his/her own concurrence or disagreement with the academic unit committee's recommendation, to the College Tenure and Promotion Committee and the dean. The College Tenure and Promotion Committee makes a recommendation to the Dean. The Dean reviews the documents and denotes progress of the faculty member. The academic unit head, in consultation with the dean, will determine whether the faculty member will continue for the remainder of his/her probationary period or receive a terminal contract for the following academic year.

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Name of Candidate:

Department/School

Committee Members:

Department/School Committee			
	Sufficient Progress	Review in One Year	Insufficient Progress
Vote			

Department/School Committee Comments:

Chairperson, Department/School Committee

Date

Academic Unit Head's Recommendation

Sufficient Progress Review in One Year

Insufficient Progress

Academic Unit Head

Date

College

Committee Members:

College Committee			
	Sufficient Progress	Review in One Year	Insufficient Progress
Vote			

College Committee Comments:

Chairperson, College Committee

Date

Dean

Sufficient Progress Review in One Year

Insufficient Progress

Dean

Date